

**MINUTES**  
**PARK COUNTY SCHOOL DISTRICT #1 BOARD OF TRUSTEES**  
**REGULAR MEETING**  
**160 N. EVARTS-POWELL, WY-82435**  
**Tuesday, March 18, 2025 (6:00 PM)**

---

**ROLL CALL**

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

**BOARD MEMBERS:** Ben Borcher, Lillian Brazelton, Kim Dillivan, Beau Fulton,  
Dusty Paul, and Trace Paul  
Absent: Tracy Morris

**ALSO IN ATTENDANCE:** Jay Curtis, Chanler Buck, Jason Hillman, Steve Lensegrav, Mary Lewis, Rob McCray, Mike Reed, Kyle Rohrer, Scott Schiller, Ginger Sleep, Jason Sleep, Tim Wormald, Braden Schiller, Clyde Haney, Linda Metzger, Cory Nuss, Taya Nuss, Kye Nuss, Wayne and Sarah Lowe, Jason and Stacey Frank, Charissa Zeller, Catherine Calvin, Hunter Moulton, Krista Seifert, Brian Seifert, Janes Woods, Nick Fulton, Cody Kalberer, Juston Carter, and the PHS Wrestling team

**CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL**

**1.1 Call to Order, Pledge of Allegiance and Roll Call**

Chairman Dillivan called the meeting to order at 6:00 p.m.

**APPROVAL OF AGENDA**

**2.1 Approval of Agenda**

Trace Paul moved; Dustin Paul seconded to approve the agenda as presented.  
Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0  
The motion carried 6 - 0

**RECOGNITIONS**

**3.1 3A Wyoming State Wrestling Champions - Powell High School**

PHS wrestling team came away with top honors at the state competition. Including the team championship, Doug Bettger took first place in the 285# match making him an individual champion.

**EXECUTIVE SESSION**

**4.1 Executive Session - Personnel**

At 6:23 p.m. Beau Fulton moved; Trace Paul seconded to go into executive session pursuant to Wyoming statute 16-4-405, subsection (a) ii – personnel and (a) iii – possible litigation.  
Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0

The motion carried 6 – 0

The Board met in closed session to discuss personnel and possible litigation.

*Note: Minutes of the proceedings of the executive session held during this meeting were recorded and are maintained in a confidential file in the Superintendent's Office at the Central Administration Building of Park County School District #1.*

The meeting returned to open session at 6:47 p.m.

## **CONSENT AGENDA**

### **5.1 Approval of Items in the Consent Agenda**

Lillian Brazelton moved; Ben Borcher seconded to approve the items in the Consent Agenda as submitted.

Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0

The motion carried 6 - 0

### **5.2 Approval of Bills (Note abstentions listed as part of the action)**

included: Ben Borcher - #141271

### **5.3 Approval of Meeting Minutes for February 11, 2025 and February 25, 2025**

### **5.4 Personnel - Hires**

- ☆ Matthew Carlson as the Industrial Arts at Powell High School
- ☆ Aryn Downs as a special education teacher at Powell Middle School
- ☆ Jamie Jacobsen as a fifth-grade teacher at Westside Elementary School

### **5.5 Personnel - Termination**

- Tyler Carrafa - Associate Custodian - Westside Elementary School

### **5.6 Consideration to Accept Home School Applications for 2024-2025**

### **5.7 Consideration to Deny a Non-resident Student for the 2024-2025 School Year**

The recommendation is to, to deny the non-resident application of F.C. for the 2024-2025 school year based on W.S. 21-4-502(b). That statute states, in part, that “Any district within the state may admit pupil’s resident in other districts of the state unless the admission overflows the classrooms of the admitting district.” We evaluate all non-resident applications individually and approve or deny them according to our school’s capacity to educate the student without reducing educational services and/or programs to our resident students. We have previously approved and denied both regular and special education students based on these factors and will continue to use these factors in future non-resident application decisions. It is our understanding that this student would be a candidate for our life-skills classroom. At this time, that classroom has one teacher working with four other students. Adding another student to the life-

skills class is not feasible at this time, as it would have an adverse impact on our ability to serve the existing students in that classroom. Our recommendation is for the parent to work with their son's resident district to develop a plan to educate him.

### **5.8 Approved an Educational Leave of Absence**

A certified specialist staff member, Stephanie McKee has asked for an educational leave of absence to complete student teaching for a special education degree she is pursuing. This time frame will be partially in 24/25 and also 25/26.

### **5.9 Approved the Memorandum of Understanding with Gardiner School District for 2025-2026**

## **COMMENTS FROM THE PUBLIC REGARDING AGENDA ITEMS**

### **6.1 Comments from the Public Regarding Agenda Items**

There were no comments.

## **NEW BUSINESS**

### **7.1 Consideration to Accept Donations on Behalf of District Students and Staff, with an Expression of Appreciation to the Donors**

Ben Borchert moved; Dustin Paul seconded to accept the listed donations on behalf of district students and staff, with an expression of appreciation to the donors.

-  Presbyterian Church donated school supplies to the elementary schools
-  Southside Parent Group donated a refrigerator and new coffee maker for the school lounge.

Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0

The motion carried 6 - 0

### **7.2 Consideration of Employment of District Administrators/Coordinators for 2025-2026**

Beau Fulton moved; Trace Paul seconded to approve continued employment of all District Administrators/Coordinators with specified number of days attached.

Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0

The motion carried 6 - 0

### **7.3 Appointment of Two Board Members to Meet and Confer**

Chairman Dillivan appointed Ben Borchert and Dusty Paul as Board representatives to the 2025 Meet and Confer committee.

### **7.4 Approved First Reading of a Revised Administrative Regulation/Operational Procedures**

Dustin Paul moved; Trace Paul seconded to approve first reading of the revised AR/OP - Contests for Students.

Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0  
The motion carried 6 - 0

## **OLD BUSINESS**

### **8.1 Approved Second and Final Reading of Administrative Regulation/Operational Procedure**

Trace Paul moved; Beau Fulton seconded to table the AR/OP - JICH - Alcohol/Tobacco/Drugs for more discussion and revisiting in June.

Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0  
The motion carried 6 - 0

## **BOARD/SUPERINTENDENT DISCUSSION/REPORTS**

### **9.1 Annual Report-Parkside Elementary School**

Mr. Hillman, Clark Elementary and Parkside Elementary School Principal presented his annual report to the board.

## **COMMUNICATIONS/LOOKING AHEAD**

### **10.1 Written Communications**

Letters from the Wyoming High School Activities Association presenting a Good Sportsmanship Awards.

Evan Whitlock – Cody vs Powell basketball game – 1/23/2025

Saige Kidd – Cody vs Powell basketball game – 1/23/2025

Taeson Schultz – Worland vs Powell basketball game – 1/24/2025

Alexa Richardson - Worland vs Powell basketball game – 1/24/2025

Jaxon Hancock – Lovell vs Powell basketball game – 1/30/2025

Ivy Agee – Lovell vs Powell basketball game – 1/30/2025

Dusty Carter – Thermopolis vs Powell wrestling match – 2/6/2025

Nalani Jordan – Thermopolis vs Powell wrestling match – 2/6/2025

Doug Bettger – Cody vs Powell wrestling match – 2/6/2025

Evan Whitlock – Lander vs Powell basketball game – 2/21/2025

Leah Graham – Lander vs Powell basketball game – 2/21/2025

Catelynn Floy – Pinedale vs Powell basketball game – 2/22/2025

Jaxon Hancock – Pinedale vs Powell basketball game – 2/22/2025

**10.2 Extra Duty Changes**

**Hire:** Savannah Page as the DPN Robotics Sponsor at Parkside Elementary School

**Resignation:** Chelsea Graham as the assistant volleyball coach at Powell High School

**10.3 Monthly Board Agenda Item Calendar**

**10.4 Next Meeting March 25, 2025**

**ADJOURN**

There being no further business the meeting was adjourned at 7:37 p.m.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Treasurer