

MINUTES
PARK COUNTY SCHOOL DISTRICT #1 BOARD OF TRUSTEES
REGULAR MEETING
160 N. EVARTS-POWELL, WY-82435
Tuesday, May 14, 2024 (6:00 PM)

ROLL CALL

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

BOARD MEMBERS: Lillian Brazelton, Kim Dillivan, Beau Fulton, Dusty Paul, and Laura Riley
Absent: Tracy Morris, and Trace Paul

ALSO, IN ATTENDANCE: Jay Curtis, Shannon Blackmore, Chanler Buck, Jason Hillman, Steve Lensegrav, Mary Jo Lewis, Mike Reed, Kyle Rohrer, Scott Schiller, Ginger Sleep, Jason Sleep, Tim Wormald, Angie Woyak, Braden Schiller, Mark and Rita Bjornestad, Wendy Smith, Shelley Heny, Chelsea Brakke, Buffy Hourt-Allred, JoEllen Varian, Alyssa Bell, Melanie Wantulok, Christy Stenerson, Paige Culwell, Kelsey Tobin, Keegan Hicswa, and Kinley Cooley

CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

1.1 Call to Order, Pledge of Allegiance and Roll Call

Chairman Dillivan called the meeting to order at 6:00 p.m.

APPROVED AGENDA

2.1 Approved Agenda

Laura Riley moved, Beau Fulton seconded to approve the agenda as presented.
Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0
The motion carried 5 - 0

RECOGNITIONS

3.1 State Skills USA Champions

First place finishers at the state Skills USA were as follows:
~ Keegan Hicswa placed first in Job Interview and is a National Qualifier.
~ Kinley Cooley is also a national qualifier as she placed first in her event, Job Skill Demonstration with her infant CPR demonstration

3.2 Recognized the 2024 Park County School District #1 Retiree's

Shelley Heny - 32 years, Wendy Smith 3 years + 32 years for a total of 35 years,
Marcie Brauchie - 28 years, Rita Bjornestad - 22 years, Leslie McPherson - 11 years

EXECUTIVE SESSION

4.1 Executive Session - Personnel

At 6:32 p.m. Beau Fulton moved, Laura Riley seconded to go into executive session pursuant to Wyoming statute 16-4-405, subsection (a) ii and (a) xi'.

Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0

The motion carried: 5 – 0

The Board met in closed session to discuss personnel.

Note: Minutes of the proceedings of the executive session held during this meeting were recorded and are maintained in a confidential file in the Superintendent's Office at the Central Administration Building of Park County School District #1.

The meeting returned to open session at 7:00 p.m.

CONSENT AGENDA

5.1 Approved Items in the Consent Agenda

Laura Riley moved, Lillian Brazelton seconded to approve the items in the Consent Agenda as submitted.

Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0

The motion carried 5 - 0

5.2 Approved Bills (Note abstentions listed as part of the action)

Abstentions included: Lillian Brazelton - check #139280, Laura Riley - check #139443

5.3 Approved Meeting Minutes for April 16, 2024 and April 22, 2024

5.4 Personnel - Resignations

Resignations:

- Chris Wolff – Adaptive PE Teacher – District-Wide
- Naomi Sims – Classroom Para-Educator – Parkside Elementary School

5.5 Personnel - Hire

Hire:

-  Drew Murray – Choir Teacher – Middle School/High School

5.6 Accepted Home School Applications for 2023-2024

5.7 Accepted Non-resident Students for the 2023-2024 School Year

5.8 Approved a Revised 2024-2025 School Calendar

5.9 Approved the Hiring of Seasonal Summer Staff

The lists are attached of seasonal positions including grounds and cleaning staff, summer credit recovery staff for the high school, Extended School Year (ESY) for special education, and elementary summer school.

5.10 Approved the Memorandum of Understanding with Gardiner School District for 2025-2026

Memorandum of Understanding with Gardiner School District Numbers 4 and 7, for 2025-2026.

PRESENTATIONS

6.1 PCSD#1 Preliminary Budget for FY25

COMMENTS FROM THE PUBLIC REGARDING AGENDA ITEMS

7.1 Comments from the Public Regarding Agenda Items

There were not comments from the public.

NEW BUSINESS

8.1 Accepted Donations on Behalf of District Students and Staff, with an Expression of Appreciation to the Donors

Lillian Brazelton moved, Beau Fulton seconded to accept these donations on behalf of district students and staff, with an expression of appreciation to the donors:

Name	Amount or description	Program
Trent & Stephanie Smith	\$50,000.00	PHS Trades programs
K Bar Saloon	\$50.00	PHS-Army JROTC Club
Ann Ruward	\$300.00	PHS Speech & Debate team
First Friends	\$150.00	PMS student account
Specialty Electric	\$8,000.00 in metal	PHS Welding program

Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0

The motion carried 5 - 0

8.2 Approved Steps and Lanes for all Qualifying Employees

Dustin Paul moved, Laura Riley seconded to approve steps and lanes for all qualifying employees.

Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0 Abstain: 1 (Kim Dillivan)

The motion carried 4 - 0

8.3 Approved Salary Schedule for Certified Staff for 2024-2025

Lillian Brazelton moved, Dustin Paul seconded to approve the salary schedule for certified teaching staff for 2024-2025.

Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0

The motion carried 5 - 0

8.4 Approved Salary Schedule for Non-Teaching Certified staff for 2024-2025

Dustin Paul moved, Beau Fulton seconded to approve the salary schedule for non-teaching certified staff for 2024-2025.

Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0

The motion carried 5 - 0

8.5 Approved Salary Schedule for Speech/Occupational/Physical Therapy Staff for 2024-2025

Beau Fulton moved, Laura Riley seconded to approve the salary schedules for speech, occupational and physical therapy staff for 2024-2025

Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0

The motion carried 5 - 0

8.6 Approved Salary Schedule for Psychologists for 2024-2025

Laura Riley moved, Lillian Brazelton seconded to approve the salary schedule for psychologists for 2024-2025.

Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0 Abstain: 1

Abstention: Kim Dillivan.

The motion carried 4 - 0

8.7 Approved Salary Schedules for the Building Level Administrators and District Level Coordinators for 2024-2025

Beau Fulton moved, Laura Riley seconded to approve the building level administrators and district level coordinators salary schedule for 2024-2025; along with the change of days for the special education director from 220 days to full-year (260 days).

Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0

The motion carried 5 - 0

8.8 Approved Salary Schedules for Support Staff and Professional Non-Certified Staff for 2024-2025

Lillian Brazelton moved, Beau Fulton seconded to approve the salary schedules for the Professional Non-Certified and Support Staff for 2024-2025. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0

The motion carried 5 - 0

8.9 Approved Salary Schedule for Coaches and Sponsors Pay Schedule for 2024-2025

Laura Riley moved, Dustin Paul seconded to approve the salary schedule for Coaches and Sponsors Pay Schedule for 2024-2025.

Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0

The motion carried 5 - 0

8.10 Approved the Contract Amount for the Superintendent for 2024-2025

Beau Fulton moved, Lillian Brazelton seconded to approve Superintendent Curtiss' compensation for 2024-2025; there will be no increase to the salary amount instead there will be \$3,500.00 deposit to his Health Reimbursement Account.

Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0

The motion carried 5 - 0

8.11 Approved the Insurance Package for 2024-2025

Dustin Paul moved, Beau Fulton seconded to approve the insurance package for 2023-2024 as presented.

Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0

The motion carried 5 - 0

8.12 Consideration to Declare the Following Financial Institutions as Depositories for School District funds for FY25: Bank of Powell, Big Horn Federal Savings Bank/Powell, First Bank of Wyoming, and Wyoming Government Investment Funds

Lillian Brazelton moved, Dustin Paul seconded to approve the listed depositories for school district funds for 2024-2025 fiscal year.

Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0

The motion carried 5 - 0

8.13 Approved a New Middle School Club

Laura Riley moved, Lillian Brazelton seconded to approve the new club application for Powell Middle School for a Rubik's Cubing Club.

Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0

The motion carried 5 - 0

8.14 Approved First Reading of New Administrative Regulations/Operational Procedures

This action item would approve first reading of the new AR/OP - Parental Rights policy which is mandated by SF 009 /Enrolled Act 008 which the Wyoming Legislature adopted this year, and which becomes effective July 1, 2024. Please note that there are two separate parts to this policy: 1) the parental rights policy; and 2) the complaint and hearing procedure. We are recommending that you adopt the Parental Rights policy through your normal policy process, and that you add the complaint / hearing process to your existing policy for hearings and contested cases. In other words, you will have to amend your existing policy for hearings and contested cases to add the new language for the hearing process specific to the parental rights policy.

Much of this language is adopted directly from the new statute. For example, language requiring parental consent for health services, instruction on sexual orientation and gender identity, and for health screening is mandated by the statute. Likewise, the language mandating notification of parents regarding a change to their student's health or well-being is directly from the statute. On the other hand, most (but not all) of the definitions have been drafted by counsel because the Legislature did not define most of the terms in the bill.

Laura Riley moved, Beau Fulton seconded to approve the new Parental Rights policy and complaint procedures.

Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0

The motion carried 5 - 0

OLD BUSINESS

9.1 Approved Second and Final Reading of New Administrative Regulations/Operational Procedures

Beau Fulton moved, Lillian Brazelton seconded to approve the second and final reading of new AR/OPs - JLCF: Administration of Stock Opiate Antagonist, JLCF-R: Emergency Administration of Stock Opiate Antagonist, along with the Standing Orders exhibit.

Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0

The motion carried 5 - 0

BOARD/SUPERINTENDENT DISCUSSION/REPORTS

10.1 Special Education Annual Report

Mrs. Sleep presented her annual report and brought with her a group of team teachers from the high school—Buffy Hourt-Allred, Chelsea Brakke, JoEllen Varian, and Alyssa Bell—who explained how special education and core teachers collaborate in the classroom to promote the inclusion of special education students in regular classrooms.

COMMUNICATIONS/LOOKING AHEAD

11.1 Extra Duty Changes

Hires:

- ♥ Taeli Hessenthaler – Cheer Sponsor – Middle School
- ♥ Gracie McLain – Assistant Cheer Coach – High School
- ♥ Drew Murray – Vocal Music Sponsor – Middle School/High School

11.2 Monthly Board Agenda Item Calendar

11.3 PHS/SLC Graduation May 19, 2024

11.4 Next Meeting May 28, 2024

ADJOURN

There being no further business the meeting was adjourned at 8:10 p.m.

Chairman

Clerk

Treasurer