

Park County School District #1

Office of the Coordinator of Support Services

INTEROFFICE MEMORANDUM

TO: JAY CURTIS, SUPERINTENDENT
FROM: ROB MCCRAY, COORDINATOR OF SUPPORT SERVICES
SUBJECT: RECOMMENDATION TO ACCEPT THE BID FOR GYM LOCKER REPLACEMENTS AT PMS
DATE: 4/16/2025

Mr. Curtis –

We received two proposals for the Gym Locker replacements. One was bid through the AEPA/New BOCES Contract #02429WY-101. The AEPA is The Association of Educational Purchasing Agencies. That co-op provides member schools with pre-determined preferential pricing by approved vendors. The products have already been bid at the national level, so we don't have to duplicate the formal bid process, although we did advertise to accept bids under state statute. There were two proposals received. The AEPA proposal was:

Montana School Equipment Co.
6100 3rd Ave South
Great Falls, MT 59405

Their supplied bid proposal met all of the specifications and included a lifetime warranty. The other proposal only included a 1 year warranty. We felt this outweighed the slightly lower initial cost. This project is funded by Major Maintenance dollars and has been approved through the Wyoming SFD under Work Order 140233.

I recommend the Board approve the proposal from Montana School Equipment Co., in the amount of \$103,640, and proceed with the completion of the contract to remove and replace the main lockers in both girls and boys locker rooms at PMS during the summer of 2025.

Respectfully,

Rob McCray, COSS